

Christina Lake Elementary School

Code of Conduct

November, 2016

Christina Lake Elementary School

Code of Conduct

Statement of Purpose

The purpose of this code of conduct is:

- to establish and maintain a safe, caring and orderly environment for purposeful learning.
- to establish and maintain appropriate balances among individual and collective rights, freedoms and responsibilities.
- to clarify and publish expectations for student behaviour while at school, while going to and from school, and while attending any school function or activity at any location. This may include other circumstances such as cyber-bullying that may take place off school grounds or out of school time, but can have devastating effects on the ability of a student to learn at school.

Conduct Expectations

Acceptable Conduct

At Christina Lake Elementary, we believe that all students can learn and will learn if they feel welcomed, respected and encouraged in all they do at school.

All students have the right:

- to learn
- to be treated with dignity and respect
- to be heard
- to have their property respected
- to be safe at school.

All students have the responsibility:

- to listen to instructions, work on their studies in a way that does not interfere with the learning of others and to complete assignments and homework to the best of their ability.
- to treat all students and adults with respect and to discourage acts of disrespect by others.
- to listen quietly and respectfully when others are speaking.
- to respect the personal property of others.
- to act in a way that makes others feel safe and to help others when they need help. This includes reporting to an adult, in a timely manner, incidents of bullying, harassment or intimidation.

*Christina Lake Elementary School maintains an inclusive learning and working environment free from any form harassment or intolerance based on race, colour, ancestry, place of origin, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, age and/or religion.

Unacceptable Conduct

The following points are examples only and are not an all inclusive list

- Behaviours that:
 - interfere with the learning of others
 - interfere with an orderly environment
 - create unsafe conditions
- Acts of:
 - bullying, harassment or intimidation
 - physical violence
 - retribution against a person who has reported incidents
- Illegal acts, such as:
 - theft of or damage to property
 - possession, use or distribution of illegal or restricted substances such as drugs, alcohol, cigarettes or firecrackers

School Rules

The following is a list of Christina Lake Elementary School Rules.

Minor Rules

- Reading quietly when in before morning bell rings
- No bike riding or skateboarding within the fence
- Put outdoor shoes on rack neatly when inside
- No chewing gum
- No using phones without permission
- Remove hats and hoods at entrance
- No wearing offensive clothing (see Dress Code below)
- No leaving school grounds during day without school permission
- No littering
- No snowballing
- No rough/unsafe play (this includes contact in games or sports)
- Stay seated while eating lunch until dismissed by supervisor
- No sharing lunches

Major Rules

- No fighting
- No bullying or intimidation
- No swearing or abusive language
- No insolence or disobedience to staff
- No vandalism
- No lying or cheating
- No Stealing

Sledding Hill Expectations

If students do any of the following things, they will be asked to leave the sledding hill for the remainder of the time (recess, lunch, etc.). Repeated incidents may lead to a student being banned from the sledding hill for an extended period of time.

- Walking up the sliding hill when other students are attempting to slide down
- Not allowing other students to take turns (eg. Not getting out of other's way when a turn is over)
- Sliding dangerously (such as smashing in to trees and garbage cans on purpose)
- Interfering with other students when they are sliding
- Pushing and jostling at the top of the hill while awaiting a turn

School Dress/Appropriate Clothing*

The following guidelines apply during school hours and at school sponsored events for all students, staff and guests:

1. Clothing and jewelry that promote, advertise, or make reference to the following are not permitted:
 - a. Alcohol, drugs or tobacco
 - b. Derogatory, racist, anti-religious or sexist messages
 - c. Vulgar, abusive and inappropriate language, including profanity
 - d. Illegal activity
2. Clothing must cover the entire back, front and mid-section. Revealing clothing such as halter tops, backless shirts, visible midriffs, spaghetti straps (under 3 cm), low necklines (no cleavage to be seen), is not acceptable.
3. No undergarments are to be visible
4. Dresses, skirts (including slits) as well as shorts, must be no shorter than mid-thigh.
5. No heavy chains, spikes or other potentially harmful accessories.
6. Sunglasses or hats will not be worn at any time inside the school.

*These rules may not apply in all cases, particularly with primary students. At times, staff will have to use discretion in applying these guidelines.

All students are expected to have non-marking indoor athletic shoes for use in the gym to protect the finish on our wood floor and to minimize the probability of students and staff members and causing injuries.

Except in extremely bad weather conditions, our expectation is that children will go out to play during the day. It is expected that children will come to school with appropriate clothing suitable to the season and the weather of that particular day. Layered clothing is best as it provides flexibility allowing students to adjust to changing conditions during the day.

Rising Expectations

Expectations will increase for students as they become older and more mature, and as they move through successive grades. Students are expected to exhibit increased personal responsibility and self discipline and there will be increasing consequences for inappropriate behaviour.

* It is understood at CLES that special considerations may apply to students with special needs if these students are unable to comply with the code of conduct.

Consequences

- responses to unacceptable conduct are pre-planned and consistent e.g., 3 steps (below)
- disciplinary action, wherever possible, is preventative and restorative, rather than merely punitive

Level 1

Discussion between student and staff member. When students choose not to meet behavioural expectations, there will be natural, logical and consistent consequences. Minor indiscretions are handled by staff at the given time. Frequently the consequence will be in the form of a time-out. Often these incidents are quickly resolved.

Level 2

White Slips are issued for more serious offences (i.e. rough play, bullying, fighting, physical abuse of others, throwing objects, defiance of authority, disrespectful/abusive language) and continual defiance of school rules. Students are referred to the Principal. Parents are informed through the white slip. Students are asked to reflect on their behaviours and what they will do differently in the future.

Level 3

Continued poor behaviour may result in an increased level of discipline within the school. Depending on the severity or frequency of the misbehaviour, students may be given in-school or home suspensions for:

- persistent inappropriate behaviour, which disturbs, interrupts or disquiets the usual, orderly operation of the school
- inappropriate behaviour judged to have a harmful effect on the safety of other pupils

For the following, students can expect to be suspended immediately, from between one to five days:

- **fighting, overt rudeness, alcohol and/or drug use, stealing, vandalism and any action that deliberately endangers the health and safety of others.**

Notification

In cases of serious breaches of the Code of Conduct, the school will advise other parties, including:

- Parents of student offender(s) – in every instance
- Parents of student victim(s) – in every instance
- School district officials – as required by school district policy
- Police and/or other agencies – as required by law

All parents – when deemed to be important to reassure members of the school community that school officials are aware of a serious situation or incident and are taking appropriate action to address it.

Christina Lake Elementary School Code of Conduct has been structured to align with and adhere to the standards outlined in:

The School Act 85(1.1) 168 (2) (s.1) Provincial Standards Ministerial Order 276107, effective October 17, 2007

B.C. Human Rights Code, (SD 36 Policy No. 10900 and Regulation No. 10900.1)

B.C. Ministry of Education: Safe, Caring and Orderly Schools A Guide (Nov. 2008) and Developing and Reviewing Codes of Conduct: A Companion (Aug. 2007), both found at <http://www.bced.gov.bc.ca/sco/>

School District No. 51 (Boundary) Policy No. 5000 – District Code of Conduct for Students